

Carlisle Borough Civil Service Commission Meeting Minutes, 10 January 2022

John Schnibben, Chairperson, Civil Service Commission
John Sacrison, Vice Chairperson, Civil Service Commission
Gary Steele, Secretary, Civil Service Commission
Dan Grimes, Alternate, Civil Service Commission
Amy Berrier, Borough Human Resources
Taro Landis, Chief of Police

2. Agenda Items:

Old Business

Acknowledgment of submission of Minutes from August 2021 Meeting to Borough offices.

New Business

Review of Testing for Current Eligibility List.

- There was discussion of the Application Hiring Timeline and the Promotional Hiring Timeline to ensure alignment with Civil Service Commission Guidelines.

1. Attendees:

- During this discussion, the Commission was informed that a candidate from the previous list had raised concern with the Borough regarding the Commission decision to not certify this person (no person on the list was certified). Apparently the Borough attorney was addressing this, and Amy Berrier was asked to determine the status of this issue.

Review and Discussion of Eligibility List

- There was discussion on the current Eligibility List.

Vote on Certification

- There was a motion by Gary Steele and a Second by John Sacrison for the Commission to certify the Eligibility List. A vote was taken and the list was certified on 10 January 2022. Amy Berrier was asked to take this list back to the Borough Offices.

Organizational Review

- Members discussed the current organizational structure consisting of Chairperson, Vice Chairperson, Secretary, and Alternate members. This discussion is normally scheduled for the first Monday in February in even years, but all agreed to discuss today due to a quorum not being possible as normally scheduled. There was a motion put forth to maintain current structure by John Sacrison. Motion was seconded by Gary Steele, and unanimously agreed to.
- The Commission structure for 2022 will remain:
John Schnibben, Chairperson, Civil Service Commission
John Sacrison, Vice Chairperson, Civil Service Commission
Gary Steele, Secretary, Civil Service Commission
Dan Grimes, Alternate, Civil Service Commission

Adjournment

- The meeting began at 10:00 am and adjourned at 10:44 am. A copy of these minutes was provided to the Borough Offices on 25 January 2022.

Respectfully submitted



John H. Schnibben
Chairperson
Carlisle Borough Civil Service Commission